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TERMS OF REFERENCE FOR EXPERT SERVICES - SUPPORT IN IMPLEMENTATION OF GREEN AGENDA FOR WESTERN BALKANS IN KOSOVO

1. Short background

RIINVEST institute for Development Research (Riinvest) is a part of consortia led by ZSI (Vienna) for implementing project Policy Answers (Horizon Europe) through Work packages:

WP 1 Policy Dialogue

WP2 Monitoring for Agenda Setting

WP3 Capacity Building and implementation Support

WP4 Aligning priorities

WP5 Pilot activities

WP6 Dissemination and exploitation

WP7 Project Management

The objectives of Policy answers project are related to build capacities in WB6 for R&I and to support and monitor implementation of EU Agenda for WB and to advancing their integration within ERA and specially to contributing in thematic areas related to the Green Agenda, Digitalisation and Healthy Society. Project is also aiming to contributing with policy recommendations to advance research and innovations, education, culture and youth related to mentioned EU thematic priorities.

Project life is during March 2022- February 2026.

Riinvest Institute is especially in charge as a leader for implementing task 3.3. in work package 3 (WP3) Capacity building and support for implementation in Kosovo, but is participating as well respectively in implementation of other work packages as well. The Green Agenda of the WB is a comprehensive strategic roadmap to cope with the climate crisis. In other words, it serves as a guide to new energy and mobility solutions, sustainable economies, environmentally friendly agriculture and the preservation of biodiversity in the region. Kosovo as one of the signatories of the Green Agenda is currently in the process of developing strategies and action plans for fulfilling the targets deriving from the agreement. Considering that the government institutions lack the relevant expertise, this action aims at supporting evidence-based policy making in the WB through sharing knowledge and experience with EU best practice.

Riinvest is seeking is seeking external expert services for tasks within work packages specified below within at Scope of Work (SoW) .

2. Objectives

- Ensure high quality inputs for implementation of the project related to EU Green Agenda for Western Balkans through complementing Riinvest project team
- Provide high quality deliverables (reports, policy briefs, policy recommendations that reflect project objectives in accordance with Policy Answers project descriptions, in-house coaching according to project implementation plan and milestones.

3. Scope of Work (SoW)

Provide technical assistance through training activities and in house coaching for public officials with regard to policy making as well as implementation of the WB Green Agenda commitments. Monitoring the process of drafting legal frame and strategic documents regarding the WB Green Agenda and providing feedback and policy recommendations in the line of POLICY ANSWERS' objectives through the respective Work Packages.

Expert will provide written and other contributions which identifies needs for Capacity Building in the area of R&I for implementation of Green Agenda for WB in Kosovo. For this consultant will communicate with relevant authorities and analyses of strategic and policy documents and organize for this purpose meetings and interviews with responsible authorities based on methodology approved within Riinvest Institute and Project Consortia . Organise individual meetings with selected ministries/agencies to assess the needs and identify offices/units that will participate in training activities

Approximate LoE for implementation of this SoW is 10 person months during the period January 2023 - December 2024, subject to Contract and LoE evidence.

4. Tasks and deliverables

- Participate in preparing baseline report on “state of play” in implementing green Agenda and related to that needs for capacity building (D1)
- Follow developments related to the implementation of EU Agenda for WB6 green Agenda in Kosovo and provide feedback on drafts of legislation acts and strategic documents (D2)
- Participate in Drafting of annual evaluation report with recommendations (D3)
- Expert will provide inputs in drafting policy briefs (Wp4) as necessary upon request and in cooperation with the Head of Riinvest Project team for Policy Answers Project.
- Participate in training and in-hose coaching based on a work Programme for Capacity building in Kosovo
- Expert will provide necessary inputs for implementing action in WPCBK: technical Assistance on the implementation of EU WB Green Agenda upon request and in coordination with the Head of Riinvest Project team for Policy Answers Project.

In performing tasks Expert will:

- Coordinate closely with the Head of Policy Answers Riinvest Project Team and regularly report to him
- Follow developments related to EU Agenda for WB6
- Participate in an invited meetings od project team as necessary
- Deliver monthly short report/ overview on task implementation progress and provide inputs to the reporting needs according to the Project Deliverable Agenda
- Propose ideas and short contribution related to his tasks for dissemination and communication of project outcomes and events
- Provide Monthly evidence of LoE (working days), according to the form provided by project management.

5. Requirements

- Expert should have completed PhD/Masters studies, min. 10 years experience in a field of Environmental protection policies, climate change and green transition;
- Sound evidence and track record in this area
- Training and writing skills in English and Albanian Language

6. Propriety rights

All materials, presentations and handouts are to be used and published by Policy Answers Project for purposes of the Project. Third parties and use for commercial purposes is allowed only in consent with Project Consortia and the author/authors.

7. Application

We invite interested experts to send their applications via e-mail at riinvest@riinvestinstitute.org or until 6 of January 2023. Application should include: (1) Proposal based on this SoW, (including comments on SoW if necessary) (2) CV (3) Evidence on experience and references.

Further information can be obtained via e-mail , at riinvest@riinvestinstitute.org and at Information Hub :



8. These ToR are part of the Contract for Expert Services to be signed between Riinvest and the Expert.